



## **2020 EVENT PLANNING GUIDE**

The following information will help assist you in the planning of your event. You can choose to hold your event during our regular Zoo hours, or enjoy a special time by scheduling your event after the Zoo closes. We suggest you schedule your event early as dates fill up quickly! We do request a minimum two week notice for all events with a \$300 nonrefundable deposit. Picnic Area Rental discounts for Monday through Thursday rentals. Contact Group Events for more details.

### **OUTDOOR RENTAL AREAS:**

**Also Available After Hours for Additional Charge**

#### **Big Bear Watering Hole: 50 guests**

**Mon-Thur. \$175/3 hours    Fri.-Sun. \$225/3 hours**

A covered picnic area overlooking the water in a peaceful setting. Seating at picnic tables are included in the cost of the rental.

#### **POET Gazebo: 120 guests**

**Mon-Thur. \$300/3 hours    Fri.-Sun. \$350/3 hours**

Enjoy a covered picnic overlooking the water, near the Plaza Beastro. Covered café style seating for 60 inside gazebo. Additional seating at picnic tables for 60 surrounding gazebo area.

#### **Veldt Tent: 160 guests**

**Mon-Thur. \$350/3 hours    Fri.-Sun. \$425/3 hours**

An open-air tent with picnic table seating for 160 guests in a central location in the Veldt Event Field. Picnic tables are included in the cost of the rental.

#### **Pavilion: 380 guests +**

**Mon-Thur. \$800/3 hours    Fri.-Sun. \$1,000/3 hours**

This open-air covered pavilion is perfect for company parties, corporate events and elegant sit down dinners. It features a deck overlooking a small pond. Covered seating at tables and chairs for 320 guests with additional uncovered seating at picnic tables for 60 guests on the deck included.

#### **Zebra Gazebo: 70 guests**

**Mon-Thur. \$300/3 hours    Fri.-Sun. \$375 /3 hours**

The Zoo's NEWEST rental area overlooks the Zebra exhibit with views of the Lion's as well. Seating for up to 70 guests at 8 ft. tables.

### **AFTER HOURS RENTAL AREAS:**

All animal exhibits have a sunset closing rule. For the safety of our animals and keepers, animals are given access to indoor holding areas shortly before sunset. Please contact Group Events Coordinator for availability of viewing animals on exhibits.

#### **Elephants of the Zambezi River Valley Learning Lodge: 150 guests**

**Fri-Sun \$2,000/evening**

Enjoy an evening with friends and elephants. This overlook is available after hours at the Elephants of the Zambezi River Valley. Price includes seating for 150 guests and tram rental exhibit rental. *Events may begin at 5:15 p.m.*

#### **Slawson Family Tiger Trek: 65 guests**

**\$1,200/evening**

Experience an evening with tigers, red pandas and Eld's deer. This venue is available after regular zoo hours only. Price includes exhibit, tram ride to and from the exhibit and security for the evening, 8 round tables, 8 black lap length linens and chairs for your event. *Events may begin at 5:15 p.m.*

#### **Downing Gorilla Forest Tent Room: 80 guests**

**\$1,200/evening**

Enjoy an evening with the gorillas. This venue is available after hours. Price includes the exhibit rental, tram rides to and from the exhibit, 10 round tables, 10 black lap length linens, and chairs for your event. *Events may begin at 5:15pm.*



## **MEETING AND SMALL RENTAL AREA (Cargill Learning Center):**

*The Cargill Learning Center is great for showers, meetings, conferences, gatherings, etc.*

### **Wetland Room: 40 Guests \$100/3 hour rental & \$30/additional hour**

The Wetland room includes seating up to 40 at six or eight foot tables, or theater style seating up to 50. Wetland room is a great choice for medium sized groups. Room is equipped with a T.V. and white board.

### **Ocean Room: 40 Guests \$100/3 hour rental & \$30/additional hour**

The Ocean Room includes seating for up to 40 guests at six and eight foot tables, or theater style. This room is equipped with a T.V.

### **Prairie Room: 20 Guests \$80/3 hour rental & \$30/additional hour**

The Prairie Room includes seating for 20 with six foot tables, or 40 theater style seating. This room is equipped with a T.V. and white board.

### **Auditorium: 350 Guests \$250/3 hour rental & \$90/additional hour**

The Auditorium seats 350 guests with the option of having use of projection screen, LCD projector, and sound system.

### **Cargill Learning Center- Rotunda: \$600/5-9pm rental & \$90/additional hour**

The Rotunda is great locations for evening events. Available after 5pm.

### **Cargill Learning Center- Auditorium and Rotunda: \$850/5-9pm rental & \$90/additional hour**

These spaces are great for large groups if you are interested in having breakout sessions, or an extra area for breaks. This package must be purchased if you are renting the Auditorium and need to set tables up in the Rotunda, have any breaks, or planning on having drinks or food of any kind. Available after 5 pm.

### **Cargill Learning Center- Entire Center: \$2,000/5-9pm rental & \$90/additional hour**

Rent the entire Cargill Learning Center and find out the endless possibilities for your event. Available after 5pm.

*WIFI only available in Cargill Learning Center with 2 week notice  
Optional Cargill Learning Center add-on's. See Additional Rental Fees on page four.*



## **EXHIBIT RENTALS FOR AFTER HOUR EVENTS** *(Only available May-Labor Day)*

(Does not apply when only renting The Downing Gorilla Forest, Slawson Family Tiger Trek or Elephants of the Zambezi River Valley)

All animal exhibits have a sunset closing rule. For the safety of our animals and keepers, animals are given access to indoor holding areas shortly before sunset. Please contact Group Events Coordinator for availability of viewing animals on exhibits.

### **4 Exhibits Open After Hours:**

**\$1,500 for Friday, Saturday and Sunday**

**\$1,000 for Monday – Thursday**

- Koch Chimpanzee & Orangutan Habitat
- African Veldt (includes the Pride of the Plains exhibit)
- The Downing Gorilla Forest
- Slawson Family Tiger Trek

**Add On:** Children's Farms for additional \$250.00

### **11 Exhibits (All Exhibits) Open After Hours:**

**\$2,800 for Friday, Saturday and Sunday**

**\$2,300 for Monday – Thursday**

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| <ul style="list-style-type: none"> <li>• Koch Chimpanzee &amp; Orangutan Habitat</li> <li>• African</li> <li>• North American Prairie</li> <li>• Tropics (Exhibit closes 1 hour before dark)</li> <li>• Amphibians &amp; Reptiles</li> <li>• Children's Farms</li> </ul> | <ul style="list-style-type: none"> <li>• Australia &amp; South America</li> <li>• The Downing Gorilla Forest</li> <li>• Cessna Penguin Cove (Exhibit closes between 6:30 and 7:00 p.m.)</li> <li>• Slawson Family Tiger Trek</li> <li>• Elephants of the Zambezi River Valley</li> </ul> |
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## **ADDITIONAL RENTAL FEES**

All rental spaces come with a specified amount of seating. If additional seating outside of what is already provided is requested the following would prices apply:

- 8' Rectangular Tables - \$10.50 each
- Round Tables - \$12.00 each
- Black Chairs - \$1.25 each
- Set /Breakdown Fee - \$50.00
  - For events that necessitate seating for more than 500 guests, tables and chairs must be rented from an outside rental company and billed directly to your organization.
- After Hours Security (applies to all after hour events) - \$100.00/hour
- Pop Up Tents - \$60.00 each
- Sound System - \$100.00 –**Pavilion, Cargill Learning Center Patio & Elephant Learning Lodge Rentals Only**
  - Great for your bingo game, presenting awards or making announcements at your event. Please notify Group Events at least a minimum 2 weeks in advance.
  - *Portable Bluetooth Sound System - \$75.00*
- Cargill Learning Center Only
  - Rentals are for 3 hours. Each additional hour after the 3 hour time block will be charged the “additional hour” rate.
  - LCD Projector - \$75.00 /day
  - Classroom TV - \$25.00 /day
  - Auditorium Sound System - \$25.00 /day
  - Auditorium Microphone - \$15.00 /day
  - Power Point Remote Advancer - \$5.00 /day
  - Cleaning Fee of \$100 will be charged if room is not left as it is found. Clean and free of excessive trash
  - Events before 8 am and after 5pm
    - Monitor fee: \$10.00/hr.
    - Additional charge if alcohol is served, please see the Catering Guide



## Group Admission Pricing

### **Group Admission with Facility Rental** **(Applies only when paid in one transaction prior to entrance)**

Group Admission with Rental 1-99 guests	Group Admission with Rental 100 or more guests
\$10.50/adult (ages 12 and older)	\$9.50/adult (ages 12 and older)
\$8.50/child (ages 3 to 11)	\$7.50/child (ages 3 to 11)
Free/infant (ages 2 and under)	Free/infant (ages 2 and under)

\*Please contact Group Events Coordinator for a special admission rate for after-hours events choosing to rent the entire Zoo.

A two week minimum notice is required for all events.

Contact SCZ Group Events Coordinator at (316) 266-8252 to set up your group admission or rental.



**EXTRA ADVENTURES:** For some really **wild** fun, schedule the following into your plans. **Extra adventures must be booked a minimum 2 weeks in advance.**

**Animal Demo: \$75.00/animal**

This extra adventure is an exciting learning opportunity for all ages. An education specialist will bring an animal of your choice to your rental space for an informative, up close and personal experience! Choice of animal will include a mammal, bird, or amphibian/reptile.

Approximate time: 30 minutes. Only available months April through September

**Wild Encounter: Penguin \$45.00/guest**

Experience the Cessna Penguin Cove from the inside! Go behind the scenes with a penguin keeper to learn what it takes to care for our Humboldt Penguins and what SCZ is doing to help them in the wild. Venture out into the penguin habitat for a wild encounter you'll never forget!

Maximum of 10 guests per encounter.

For more information visit, <https://scz.org/event/penguin-encounter>

**Zoo Bucks:**

This option is great for group admissions with or without a rental area. Zoo bucks are available in increments of \$5.00 or \$10.00 and may be redeemed at any food or gift location in the Zoo.

Change will not be given for Zoo Bucks. Groups will be charged for total Zoo Bucks ordered.

**River Gems Sluice Bags: \$4.00/bag**

Have fun and get a little messy with this souvenir option. River Gems Sluice Bags are filled with sand and gems. Guests are able to redeem their ticket at the Sluice to receive a bag and mine for their gems. Kids of all ages will love this activity that they get to take home!

**Gift Certificates:**

Gift certificates are a classic add-on; great for door prizes, employee appreciations or simply a thank you. Gift certificates can be purchased in any amount and are good for five years from the date of purchase.

**ZOO PALS (Adopt –An–Animal): Adoptions start at \$25.00**

This program allows everyone to contribute to the well being of our Zoo residents by offsetting the costs to feed and care for them. Ask about our Zoo Pal animal adopt program. Have your corporation's name added to our Animal Recognition Board, plus many more benefits, by supporting this program.

Call 266-8211 for more information.

**AFTER HOURS Boat Rides:**

AFTER HOURS- \$500.00 FOR 2 hours (groups up to 100)